

**BOARD OF NURSING  
MINUTES  
MADISON WI  
AUGUST 9, 2002  
9:00 A.M.**

**PRESENT:** June Bahr, Jacqueline Johnsrud, Marilyn Kaufman, Marie Kohlbeck, Bettye Lawrence, Pamela Maxson-Cooper and Linda Sanner

**EXCUSED:** Rose Boron and Ruth Lindgren

**STAFF PRESENT:** Wayne Austin, Legal Counsel; Clete Hansen, Division Administrator; Gina York, Program Assistant and Division of Enforcement staff for portions of the meeting

**GUESTS:** Lloyd Clark, Wisconsin Medical Society; Curtis Detro, Wisconsin Association of Nurse Anesthetists; Tony Driessen, Wisconsin Association of Nurse Anesthetists; Joe Handrick, Wisconsin Society of Anesthesiologists; Theresa Hottenroth, Attorney for Wisconsin Society of Anesthesiologists, John Kruehl, MD, Wisconsin Society of Anesthesiologists/Wisconsin Medical Society.

**CALL TO ORDER**

Linda Sanner called the meeting to order at 9:08 a.m. A quorum of 7 members was present.

**AGENDA**

**Addendum to the Agenda:**

- Item M. "Discussion of Issuance of Temporary Permits to Practice Prior to Graduation" moved to the September Meeting Agenda.
- Item N. add "Discussion of Representation of Board to Various Groups"
- Item Addition: After "Report of Nursing Coalition" add NCSBN – Council Connector"
- Item Addition: After "Report of Discipline Committee" add Report of Service and Budget Committee"
- Item Ll. add Ll(2) "Consideration for Application for an Immediate Stay for Henry J. Maslach, RN"
- Item Oo "Deliberation of Proposed Stipulations for the Limited Licenses for Individuals for Refresher Courses" add these cases as follows:
  - Item Oo(1) Bim Burns, RN
  - Item Oo(2) Desirae Hahn, RN
  - Item Oo(3) Kathy Schwartz, RN

**MOTION:** Marilyn Kaufman moved, seconded by Jackie Johnsrud, to approve the agenda as amended.

## MINUTES OF JUNE 6, 2002

### Amendments to the Minutes:

- Under Heading “Katherine Hildebrand – Board Member Workshop” after last sentence add, “Ms. Hildebrand provided information about the upcoming board member workshop scheduled for June.”

**MOTION:** Jacqueline Johnsrud moved, seconded by Marilyn Kaufman, to approve the June 6, 2002, meeting minutes as amended. Motion carried.

## MINUTES OF JULY 11, 2002

### Amendments to the Minutes:

- In Section “Guests” change “Genna Dennik-Champion” to “Gina Dennik-Champion”.
- Under Section “Lori Huntoon, DRL” second sentence change “University” to “nursing school”
- Under Section “Discussion Make Up Of Screening Committee” second sentence should be “Three RNs, two LPNs”
- Under Section “Wound Ostomy and Continence Nursing Certification” add to the end of the last sentence “if approved by NCSBN.”
- Under Section “Position Paper Titled ‘Proposed Guidelines for Nursing Delegation in Community Settings’ add the following sentence; “No action was taken by the Board.”
- Under Julie Penewell, RN change the drug named “proxyphene” to correct spelling as “propoxyphene”.
- Under Lynn Schober, RN correct the word “addition” to “additional”
- Under Administrative Warning (1) change individual’s name to her initials A.G.; delete full name.
- Under Administrative Warning (2) change individual’s name to her initials P.S.; delete full name.
- Under Karen Cressy, LPN delete the words “and Stipulation.”

**Special notation:** The Board in all future minutes would like the reasons listed for denial actions taken by the Board (such as Three-Month Stay of Suspension, Modification to Orders, etc).

**MOTION:** Jacqueline Johnsrud moved, seconded by Pamela Maxson-Cooper, to approve the July 11, 2002, meeting minutes as amended.

## SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

Linda Sanner requested that reference to the Rataczak case be removed from page 4.

## **DISCUSSION, REIVEW AND APPREARANCES: CRNA OPT-OUT ISSUE**

Appearing before the Board were: Lloyd Clark, Wisconsin Medical Society; Curtis Detro, Wisconsin Association of Nurse Anesthetists; Tony Driessen, Wisconsin Association of Nurse Anesthetists; Joe Handrick, Wisconsin Society of Anesthesiologists; Theresa Hottenroth, Attorney for Wisconsin Society of Anesthesiologists, John Krue, MD, Wisconsin Society of Anesthesiologists/Wisconsin Medical Society to discuss the CRNA opt-out issue. There was a lengthy discussion on this topic.

**MOTION:** Jacqueline Johnsrud moved, seconded by Marie Kohlbeck, to table the CRNA Opt-Out issue to the next Board meeting. Motion carried unanimously.

## **REPORT ON CONFERENCE CALL**

The conference call regarding APRN Compact occurred and Jacqueline Johnsrud shared information discussed during the teleconference.

Linda Sanner and Kimberly Nania will be attending the next Compact Meeting.

## **DISCUSSION OF ISSUANCE OF TEMPORARY PERMITS TO PRACTICE PRIOR TO GRADUATION**

This topic has been tabled and will be added to the September meeting agenda.

## **REPORT ON SCHOOL NURSE – DIABETES WORKGROUP**

A draft regarding the care of diabetics in the school setting was shared with the Board.

## **REPORT ON NURSING COALITION/ACTION PLAN REGARDING NURSING SHORTAGE**

There was a lengthy discussion by the Board on this topic. Marilyn Kaufman attended the Nursing Coalition meeting and shared materials and information gathered at the meeting. She also received a video and a packet regarding domestic abuse that is available to the Board. Jacqueline Johnsrud will be the Board's representative for future meetings.

Linda Sanner said she has a PowerPoint presentation regarding discipline and delegation. Ms. Sanner will send a copy to all Board members for their use.

The Board discussed ideas on how to address the nursing shortage, such as the restart of scholarships, etc.

A list of other committees, groups, and/or activities Board members are currently involved in will be distributed at the next Board meeting.

## **REPORT OF EDUCATION COMMITTEE**

There were two recommendations from the Education & Licensure Committee brought before the Board.

The first was regarding approval of the pre-nursing courses, which are being offered by Columbia/Mount Mary.

**MOTION:** Marilyn Kaufman moved, seconded by Jacqueline Johnsrud, to approve the pre-nursing courses. Motion carried unanimously.

The second recommendation was regarding whether it is necessary to submit before the board every request for granting a limited license after the refresher course has been taken for approval. The Committee felt comfortable with this if it is only associated with the refresher course and no other attachments are submitted.

**MOTION:** Marilyn Kaufman moved, seconded by Marie Kohlbeck, to grant limited licensure upon the successful completion of the required refresher course without coming before the Board each time. Motion carried unanimously.

## **NCSBN COUNCIL CONNECTOR**

A copy of the August 2002 Council Connector was distributed to Board members. It was noted that an article regarding the change in testing vendors was included in this issue.

## **REPORT OF DISCIPLINE COMMITTEE**

The Committee reported that Barry Warner had presented information about past practice regarding the assessment of costs for stipulated agreements. After a lengthy discussion, the Board would like to have general guidelines developed for consistency purposes.

## **REPORT REGARDING THE SERVICE AND BUDGET COMMITTEE**

Clete Hansen shared information with the Board regarding the Service and Budget Committee. Mr. Hansen shared a copy of the meeting agenda, the list of committee members and a prioritized list of desired services and improvements.

The next meeting date for this committee will be on Wednesday, August 28, 2002 at 10:00 a.m. in conference room 179A.

## **CLOSED SESSION**

Open session adjourned at 10:55 a.m.

**MOTION:** June Bahr moved, seconded by Bettye Lawrence, to adjourn to closed session pursuant to Wisconsin State Statutes 19.85 (1)(a)(b)(f) and (g) for

the purpose of application reviews, request for stays of suspensions, request for full licensure, request for reinstatement for stay of suspension, approval of refresher course, request for extension of time to pay costs, deliberation of proposed stipulations, deliberation of proposed administrative warning, deliberation of order fixing costs, deliberation of proposed decision in the matter of disciplinary proceedings, meeting with the Division of Enforcement and consulting with Legal Counsel. Motion carried by roll call vote: June Bahr-yes, Jacqueline Johnsrud-yes, Marie Kohlbeck-yes, Bettye Lawrence-yes, Marilyn Kaufmann-yes, Pamela Maxson-Cooper-yes, and Linda Sanner-yes.

## **REVIEW OF APPLICATION AND APPEARANCE REQUIRED**

### **TANYA L. OLSON, RN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by June Bahr, to approve full licensure for Tanya L. Olson, RN, if she passes the exam. Motion carried unanimously.

### **RITA BAIRD PITZER, RN**

**MOTION:** Jacqueline Johnsrud moved, seconded by June Bahr, to grant a three-month stay of suspension for Rita Baird Pitzer, RN. Motion carried unanimously.

### **DIANE BONHAM, RN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by June Bahr, to grant a three-month stay of suspension to Diane Bonham, RN. Motion carried unanimously.

### **SANDRA BURRITT, RN**

The Board reviewed the work report regarding Sandra Burritt, RN. No action was needed by the Board.

### **NANCY COENEN, LPN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Bettye Lawrence, to grant full licensure to Nancy Coenen, LPN. Motion carried unanimously.

### **TODD COUGHLIN, LPN**

**MOTION:** June Bahr moved, seconded by Pamela Maxson-Cooper, to grant a three-month stay of suspension to Todd Coughlin, LPN. DOE will send Mr. Coughlin a letter of notification. Motion carried unanimously.

**MARGARET CRAIN, RN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Jacqueline Johnsrud, to grant a reinstatement of a three-month stay of suspension to Margaret Crain, RN. Motion carried unanimously.

**WILLIAM DILLEY, RN**

**MOTION:** Jacqueline Johnsrud moved, seconded by Pamela Maxson-Cooper, to grant a three-month stay of suspension to William Dilley, RN. Motion carried unanimously.

**DENISE GAUDET, RN**

**MOTION:** Jacqueline Johnsrud moved, seconded by June Bahr, to grant a three-month stay of suspension with no modifications to Denise Gaudet, RN. Reason for Denial: Ms. Gaudet's request was too soon and too much after relapse and she is not in full compliance. Motion carried unanimously.

**TARI GUTBROD, RN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Bettye Lawrence, to grant full licensure to Tari Gutbrod, RN. Motion carried unanimously.

**LAURIE KASSEL-CHRISTODOULOU, RN**

The Board reviewed information provided. The Board referred the matter to DOE for investigation of complaint and possible case opening.

**PAUL LAUER, RN**

**MOTION:** Margaret Kaufman moved, seconded by June Bahr, to deny modification to Mr. Lauer's Board Order. Reason for Denial: Mr. Lauer has not been in compliance long enough to grant a modification. Motion carried unanimously.

**BERNADETTE MARTIN, LPN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Margaret Kaufman, to grant full licensure to Bernadette Martin, LPN. An appearance before the Board is not required. Motion carried unanimously.

**DIANNA JO MASBRUCH, RN**

**MOTION:** Jacqueline Johnsrud moved, seconded by Pamela Maxson-Cooper, to grant a three-month stay of suspension to Dianna Jo Masbruch, RN. Motion carried unanimously.

**ROBERT PETERS, LPN**

**MOTION:** June Bahr moved, seconded by Jacqueline Johnsrud, to grant a three-month stay with modifications to Robert Peters, LPN. Modifications are as follows: Therapy and UA one time per week and AA contacts two times per week. Motion carried unanimously.

**CINDY PLOPPER, RN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Jacqueline Johnsrud, to grant full licensure to Cindy Plopper, RN. Motion carried unanimously.

**RANDY PROCKNOW, RN**

**MOTION:** June Bahr moved, seconded by Jacqueline Johnsrud, to grant a three-month stay of suspension to Randy Procknow, RN. Motion carried unanimously.

**DAVID SARGENT, RN**

**MOTION:** Jacqueline Johnsrud moved, seconded by Pamela Maxson-Cooper, to grant a three-month stay of suspension to David Sargent, RN. Motion carried unanimously.

**MARY LOU STILL-CHURCH, RN**

**MOTION:** June Bahr moved, seconded by Pamela Maxson-Cooper, to grant a three-month stay of suspension to Mary Lou Still-Church, RN. DOE will send a letter to notify Ms. Still-Church to make the necessary arrangements when on vacation to maintain compliance with the Board Order. Motion carried unanimously.

**SANDRA STOCK, RN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Bettye Lawrence, to grant a three-month stay of suspension to Sandra Stock, RN. DOE will send a letter to Ms. Stock reinforcing the need to keep UAs as indicated in the Board Order, to maintain compliance. Motion carried unanimously.

**RONALD VAUK, RN**

**MOTION:** Jacqueline Johnsrud moved, seconded by Pamela Maxson-Cooper, to deny stay of suspension Ronald Vauk, RN. Reason for Denial: Mr. Vauk must be in compliance for three months with the Wisconsin Board Order before he can request a stay of suspension. Motion carried unanimously.

**NANCY WESTENBERGER, LPN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Jacqueline Johnsrud, to deny full licensure to Nancy Westenberg, LPN. Reason for Denial: Ms. Westenberg attended the wrong course and does not have enough credit hours. Motion carried unanimously.

**DENISE WINEK, RN**

**MOTION:** Bettye Lawrence moved, seconded by Marilyn Kaufman, to grant full licensure to Denise Winek, RN. Motion carried unanimously.

**PAMELA UDELHOVEN, RN**

The Board reviewed material presented, which was for an informational purposes. No action was needed by the Board. A follow-up letter from DOE will go to Ms. Udelhoven.

**D.J.**

**MOTION:** Jacqueline Johnsrud moved, seconded by Marilyn Kaufman, to dismiss D.J. from the IPP Program. Motion carried unanimously.

**MARY SWEERE, RN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by June Bahr, to suspend the license of Mary Sweere, RN. Reason for Suspension: Due to relapse. Motion carried unanimously.

**STIPULATIONS**

**HENRY J. MASLACH, RN**

**MOTION:** June Bahr moved, seconded by Marilyn Kaufman, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning Henry J. Maslach, RN. Motion carried unanimously.

**MOTION:** Pamela Maxson-Cooper moved, seconded by Bettye Lawrence, to grant a three-month stay of suspension to Henry J. Maslach, RN. Motion carried unanimously.



**JOAN KEMNITZ, LPN**

**MOTION:** Bettye Lawrence moved, seconded by Pamela Maxson-Cooper , to accept the surrender of license from Joan Kemnitz, LPN. Motion carried unanimously.

**BEVERLY WILLIAMS, LPN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Linda Sanner, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning Beverly Williams, LPN. Motion carried unanimously.

**SARAH L. TAFFORD, RN**

**MOTION:** Marilyn Kaufman moved, seconded by Marie Kohlbeck, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning Sarah L. Tafford, RN. Motion carried unanimously.

**REQUEST FOR REHEARING**

**MARGARET CHU, RN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by Marie Kohlbeck, to deny he rehearing request from Margaret Chu, RN. Reason for Denial: There was no material error of fact or law and no new evidence. Motion carried unanimously.

**ADMINISTRATIVE WARNING**

**C.C.**

**MOTION:** June Bahr moved, seconded by Bettye Lawrence, to accept an administrative warning for case **00 NUR 218**. Motion carried unanimously.

**REQUEST FOR INPUT FROM CREDENTIALING**

**ELIZABETH GARWO, LPN**

**MOTION:** Pamela Maxson-Cooper moved, seconded by June Bahr, to grant full licensure to Elizabeth Garwo, LPN. Referral made to DOE relating to practicing before licensed allegations. Motion carried unanimously.

## **CASE STATUS REPORT**

- Motion:** Marilyn Kaufman moved, seconded by June Bahr, to close complaint **00 NUR 241**, for insufficient evidence. Motion carried unanimously.
- Motion:** Jacqueline Johnsrud moved, seconded by June Bahr, to close complaint **01 NUR 256**, for insufficient evidence. Motion carried unanimously.
- Motion:** Marie Kohlbeck moved, seconded by Bettye Lawrence, to close complaint **02 NUR 124** for no violation. Motion carried unanimously.

## **RECONVENE TO OPEN SESSION**

- MOTION:** Pamela Maxson Cooper moved, seconded by June Bahr, to go into open session at 1:40 p.m. Motion carried unanimously.
- MOTION:** June Bahr moved, seconded by Marilyn Kaufman, to affirm all motions in closed session. Motion carried unanimously.

## **SCHEDULE FOR 2003 MEETING DATES**

The Board discussed and chose all 2003 meeting dates for the upcoming year.

## **INFORMATIONAL ITEMS**

Noted.

## **OTHER BOARD BUSINESS**

Noted.

## **ADJOURNMENT**

- MOTION:** Bettye Lawrence moved, seconded by Marie Kohlbeck, to adjourn the meeting at 1:50 p.m. Motion carried unanimously.

## **SCREENING COMMITTEE**

The Screening Committee met in closed session following the adjournment of the Board meeting to screen informal complaints with DOE staff.